

WESTWINDS VILLAGE, INC.  
CORPORATE CALENDAR  
MARCH 2022 - FEBRUARY 2023  
02/23/2022

Blue – ROC Board

Green – Finance

Black – Administration

Red – Annual Meeting & Election of Officers

Office Closed - Holiday

**2022** - Note: Dates are subject to change. Please consult bulletin boards for updated postings.

<u>DATE</u>	<u>ACTIVITY</u>	<u>TIME</u>	<u>PLACE</u>
March 2, 2022	Finance Committee	1:00 p.m.	Cancelled
March 7, 2022	ROC Board Workshop	7:00 p.m.	Clubhouse
March 14, 2022	ROC Board Meeting	7:00 p.m.	Clubhouse
April 1, 2022	Florida Annual Corporate Report	(To be filed by May 1, 2022)	
April 4, 2022	ROC Board Workshop	7:00 p.m.	Clubhouse
April 6, 2022	Finance Committee	1:00 p.m.	Conference Rm
April 11, 2022	ROC Board Meeting	7:00 p.m.	Clubhouse
May 2, 2022	ROC Board Workshop	7:00 p.m.	Clubhouse
May 9, 2022	ROC Board Meeting	7:00 p.m.	Clubhouse
May 30, 2022	Memorial Day – Office Closed	All Day	Office

\*Note: While there are no scheduled ROC meetings in June – August 2022, a ROC Board special or emergency meeting will be called if warranted.

June 1, 2022	<del>Finance Committee</del> <i>Cancelled</i>	1:00 pm	Conference RM
July 4, 2022	Independence Day – Office Closed	All Day	Office
Sept. 5, 2022	Labor Day – Office Closed	All Day	Office
Sept. 7, 2022	Finance Committee	1:00 p.m.	Conference RM
Sept. 12, 2022	ROC Board Meeting Workshop	7:00 p.m.	Clubhouse
Sept. 19, 2022	ROC Board Meeting	7:00 p.m.	Clubhouse
Oct. 3, 2022	ROC Workshop	7:00 p.m.	Clubhouse
Oct. 5, 2022	Finance Committee	1:00 p.m.	Conference RM
Oct. 10, 2022	ROC Board Meeting	7:00 p.m.	Clubhouse
Oct. 26/ 27, 2022	Finance Committee (Preliminary 2023 Budget Preparation)	10:00 a.m.	Clubhouse

Nov. 2, 2022	Joint ROC Board/Finance Committee 10:00 a.m. Clubhouse 2023 Proposed Budget (Presentation of proposed budget and approval to distribute to shareholders)	
Nov. 7, 2022	ROC Board Workshop 7:00 p.m. Clubhouse	
Nov. 11, 2022	Proposed 2023 Budget Mail out to Shareholders - (with Notice of December 12, 2022 BOD meeting notice to approve proposed budget)	
Nov. 14, 2022	ROC Board Meeting 7:00 p.m. Clubhouse	
Nov. 18, 2022	Pay Manatee County Property Taxes	
Nov. 24/25, 2022	Office Closed – Thanksgiving/Black Friday Office	
Dec. 1, 2022	Mail out: 90-Day Notice of Proposed Rental Rate Adjustment For (2) Non-Shareholders (Effective 3/1/23)	
Dec. 5, 2022	ROC Board Workshop 7:00 p.m. Clubhouse	
Dec. 12, 2022	ROC Board Meeting 7:00 p.m. Clubhouse (Final Budget Review and Approval)	
Dec. 16, 2022	Mail DBPR Annual Fees Due by 1/1/2019	
Dec 23/26 2022	Office Closed Christmas Eve and Day Office	
Dec. 27, 2022	Rental Rate Letter to Florida Dept. of Business Regulations (Certified Mail)	
Dec.29,2022	Mail Out First Notice of Annual Meeting Office (Meets the 60 Day Requirement)	
Dec. 30, 2022	Office Closed ½ Day – New Years Eve Office	

**2023** - Note: Dates are subject to change. Please consult bulletin boards for updated postings.

<u>DATE</u>	<u>ACTIVITY</u>	<u>TIME</u>	<u>PLACE</u>
Jan. 2, 2023	Office Closed – New Year's Day		Office
Jan. 9, 2023	ROC Board Workshop	7:00 p.m.	Clubhouse
Jan. 16, 2023	ROC Board Meeting	7:00 p.m.	Clubhouse
Jan. 17, 2023	Candidate Letter of Intent Due (Meets 40 day requirements)		
Jan 23, 2023	ROC Candidate Resumes Due (Meets 35 day requirements)		

<b>Jan. 27, 2023</b>	<b>Mail Out 2<sup>nd</sup> Notice of 2023 Annual Meeting &amp; Election of Officers</b> (Meets the 14 day requirement)		
<b>Jan. 27, 2023</b>	<b>W-2 Forms Due to Employees (on or before)</b>		
<b>Feb. 1, 2023</b>	<b>Finance Committee</b>	<b>1:00 p.m.</b>	<b>Conference Rm</b>
<b>Feb. 6, 2023</b>	<b>ROC Board Workshop</b>	<b>7:00 p.m.</b>	<b>Clubhouse</b>
<b>Feb.13, 2023</b>	<b>Meet the Candidate Night</b>	<b>7:00 p.m.</b>	<b>Clubhouse</b>
<b>Feb. 20, 2023</b>	<b>ROC Board Meeting</b>	<b>7:00 p.m.</b>	<b>Clubhouse</b>
<b>Feb. 27, 2023</b>	<b>Annual Meeting &amp; Election</b>	<b>7:00 p.m.</b>	<b>Clubhouse</b>